

**MONTEREY PARK ASSOCIATION, VM 5/5A  
HOME MODIFICATION APPLICATION FORM**

Application is hereby made to the Architectural Committee of VM 5/5A for approval of the enclosed plans and specifications.

Date of Application: \_\_\_\_\_

Address: \_\_\_\_\_

**Applicant Acknowledgement:** This application and attached forms will conform to the restrictions in the CC&R's, Article II, Section 10. I/we also agree that all work performed will be in accordance with the plans and plot diagram, which if applicable, accompany this application; and for changes that may be authorized or required by the VM 5/5A Architectural Committee. It is understood that the **final** approval of the project is contingent upon approval of the Scottsdale Planning and Development Office in concurrence with the Scottsdale Historical Preservation Plan. (See Link Below)

Homeowner's Name (Please print): \_\_\_\_\_

Homeowner's Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Homeowner's Name (Please print): \_\_\_\_\_

Homeowner's Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**Brief Description of Project:**

**Attachments (including any plans):**

**Step 1:** Obtain preliminary HOA Approval by Architectural Committee.

This Application is **approved** for submittal to the Scottsdale Planning and Development in concurrence with the Scottsdale Historic Preservation Commission requirements.

Date: \_\_\_\_\_

By: \_\_\_\_\_

**Step 2:** Approval by Scottsdale Planning and Development

Apply for approval, go to <https://eservices.scottsdaleaz.gov/bldgresources/preapp.>)

**Step 3:** Final HOA Approval

Attach the Planning and Development approval (*Certificate of No Affect*) and submit to the Architectural Committee for final approval.

Final Approval Granted:

Date: \_\_\_\_\_

By: \_\_\_\_\_